**VMNH Board of Trustees Facilities Committee Minutes**

August 2, 2023, 200PM

Zoom

Present: Tom Benzing (chair), Jennifer Burnett, Lauren Woodson; Joe Keiper, Tim King, Ryan Barber, Jonathan Martin, Mary Zell Galen (staff).

Absent: Cord Cothren

AGENDA

1. General report on status of VMNH main building
	* 1. General projects
		2. Maintenance Reserve
		3. Close out of ESCO project
2. Update on Douglas Avenue Rehab
3. Jean S. Adams Education Pavilion
	* 1. Funding
		2. Approximate schedule
		3. Grand opening

Tom Benzing opened the meeting. Last meeting was October 2022.

To begin the meeting, Joe Keiper gave a preliminary overview of an opportunity to possibly absorb the Martinsville YMCA building which adjoins the museum’s property.

* For this to happen, Keiper recommends that we ensure the Commonwealth will fold the property into the museum’s maintenance reserve budget calculation.
* Keiper also recommends working towards a donation of the property rather than a purchase.
* The space could be used immediately to support festivals, and the Cultural Heritage Monitoring Lab can expand their operation there. Further use of the building for dormitory space, public exhibits, and other uses can be phased into the future.
1. Jonathan Martin covered general projects:
	1. AV updates in the Lecture Hall and Conference Room
	2. ESCO project has been closed out and wrapped up. System that tracks energy efficiency came online in June. Siemens will provide input, suggestions, and recommendations with energy efficiency.
		1. Tim King added details about the HVAC system including upgrades to the backup systems. Savings should gradually come online.
		2. Tom Benzing asked about a Dashboard. We do have one in “back of house.”
		3. We will compare modern data with historical utility data.
	3. Tom asked about chargers. Joe reported that there are occasional users, and Jonathan described dashboard info. Tom asked that the EV charger data, and other ESCO data, are compared to historical information at the May 2024 Board Meeting.
	4. Staff are investigating the process of repaving of the parking lot.
2. Douglas Avenue
	1. Tim King covered how maintenance reserve funds will be used to upgrade several aspects of the building in the upcoming year.
3. Education Pavilion
	1. Ryan Barber described the contract with Daniel Builders.
	2. Anticipated start date is around 1 Sept 2023
	3. Contract says 100 days from start to finish once the work begins.
	4. Funding in the Foundation (pavilion), and Maintenance Reserve (stairs) is secured. Harvest is considering covering the price escalation that occurred over recent years.
	5. The *Pelegornis* has been paid for, and is ready for install.
	6. Opening date up in air depending on weather/season.
4. Other
	1. Keiper and King reported on some settling near the first floor elevator that should be monitored. An expert will be brought in eventually to do an assessment.
5. Tom Benzing adjourned the meeting at 237PM.