**Meeting Notes:**

*Facilities Committee Meeting March 19, 2021*

Attending: BOT Jennifer Burnett (chair) Cord Cothren, Lisa Moerner; ex officio Jonathan Martin, Tim King, Zach Ryder (VMNHF)

Jennifer Burnett - Call the meeting to order at 3:33 PM

*I.*  ***Douglas***

*a. Final Corrections*

*b. Approval in the next few weeks*

*c. Next Steps*

Jonathan announced the plans for the roof are in the final stages, and VMNH soon hopes to have the project out for bid. Also, this is only the first stage in the long process of getting the building back to 100% operational.

Tim added that he had ordered the Tyvek suits, and inmate labor has been secured to help clean up the property. Particulate masks will also be on hand due to potential mold issues.

Lisa commented that all the progress sounds promising. She hopes to see the build back and be able to once again function as an asset for the museum.

*II.*  ***ESCO Project***

*a. Timeline Attached****\****

*b. Bi-Weekly Meeting*

*c. Investment Grade Audit Completion*

*d. March 23rd Meeting – Financing, Stages of Construction,*

*and Measurement Verification.*

Jonathan noted that the estimated length of this project is very variable but could be completed anywhere from 8 months to 18, depending on the complexity. He confirmed that $500,000 in federal funding was still available to assist in the solar installation. The project is currently on schedule.

*III.* ***Elevator Completion and Certification***

*a. The contractor is doing 15-day testing*

*b. Pending Testing – A Complete Safety Certification*

Tim King announced that the elevator is up and running. It is currently operating with a temporary 30-day certification. One more inspection is needed before it will be fully certified as operation.

The committee agreed that the timing could not have been better for the elevator to be replaced.

*IV.* ***Audio Visual System***

*a. Kick-Off Meeting*

*i. Sounds Panels*

*ii. New Screen & New Audio Equipment*

*iii. Removal of projector*

*iv. Maintenance Reserve*

Jonathan announced that this was a new project. It will essentially upgrade the broken audio system in the great hall, add speakers outside for the education pavilion, and the building's front. Each speaker will have their own channel and ability to broadcast live or recorded programs. Also, a set of large screen TVs will replace the projectors.

Cord asked what will happen to the old dated equipment VMNH is pulling out.

Jonathan answered; We will be able to reuse the speakers which we currently have on hand. The wiring that is being replaced is not to code, so it will need to be recycled or surplused. Many of the input boxes will be reused with new updated functionality.

Jennifer Burnett asks if there was any news or other items to discuss - seeing that there was no further discussion - closed the meeting at 3:57 PM.